# THE COMMUNITY LIAISONS PROGRAM



# INTRODUCTION

#### **Mission**

Implement's City's commitment to Race and Social Justice and Inclusive Outreach and Public Engagement through meaningful inclusion of historically underrepresented communities (HUCs)\* in civic participation and their right to be informed.



# WHERE WE ARE TODAY

In 2010, the Seattle Department of Neighborhoods (DON) formally established the trusted advocate model into a program called the Public Outreach and Engagement Liaisons (POEL), in partnership with the Seattle Neighborhoods Group.

In 2017, the program was renamed to Community Liaisons (CL).

In 2021, the Community Liaisons Program partnered with  $45\,$  CLs representing  $35\,$  different communities and languages.



### **COMMUNITY LIAISONS REPRESENTATION**

- Somali
- Ethiopian (Amharic and Oromo)
- Eritrean (Tigrinya)
- Latinx (Spanish)
- Vietnamese
- Chinese (Mandarin, Cantonese, Toisanese)
- Cambodian (Khmer)
- Filipino (Tagalog, Illocano)
- Korean
- Thai

- African American
- Native American
- Youth
- Seniors
- LGBTQ
- People Living with Disabilities
- Renters
- Russian
- Punjabi
- Unhoused/ Unsheltered
- Cham
- Laotian



### **COMMUNITY LIAISONS CORE VALUES**

#### Community Liaisons:

- Are trusted, respected, neutral members of their communities
- Serve as a communications bridge
- Transparency & build trust
- Cultural competency
- Equity
- Independence
- Flexibility
- Accountability
- Quality



# PROJECT PARTNERSHIP PROJECT TYPE EXAMPLES

- Planning (particularly long-range planning with multiple phases of outreach and engagement)
- Community education and outreach about project impacts
- Feedback on development and/or impact of a project
- Advisement and recommendations on improving a project and its process

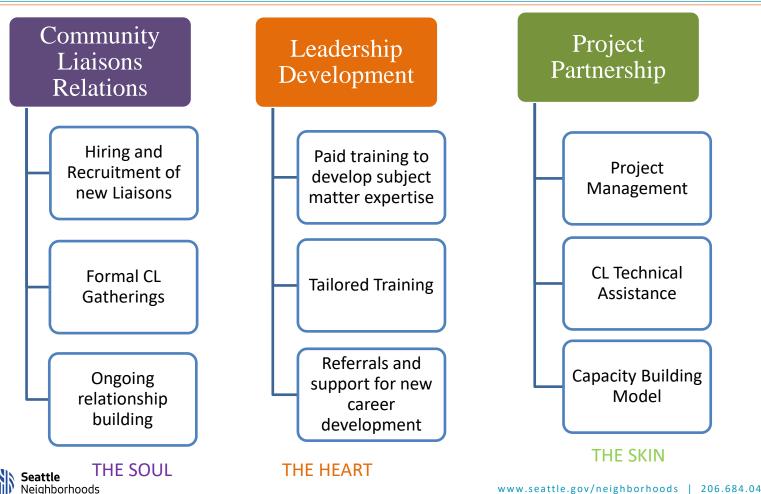


### **CLs AT WORK**

- Advise on relevant outreach and engagement strategies
- Fair and equitable **facilitation** (i.e. in-language) to community groups
- Participate in committees and advisory bodies
- Outreach on City policies, initiatives, projects
- Planning and facilitating community workshops and events that parallel larger City-hosted meetings
- Provide quality translation and proofreading on documents
- Provide feedback and expertise on concerns and barriers



### THE COMMUNITY LIAISONS PROGRAM STRUCTURE



# PROJECT PARTNERSHIPS- THE SKIN Project Production

Project Inquiry/Intake

Scope of Work Development and Budget Estimate MOA Development CL Recruitment and Coordination

Project Orientation Project Deliverables and Technical Assistance

Project Feedback to City Department

Feedback loop to Community Invoice
Processing and
Budget
Tracking

Up to 4 weeks (includes Dept. negotiation, and fully executed MOA)

Up to 3 weeks (minimum 2 weeks notice to Liaisons + one-week preparation for orientation

Varies Depending on Project



## **COMPENSATION RATES - (2021 & Beyond)**

#### Outreach and Engagement:

- \$75/Hr.
- \$100/Hr. for Rapid Response Work
- Translation and Proofreading:

RATES	
Translation per Source Word	\$0.30
Proofread per Source Word	\$0.15
Rush Rates per Source Word	\$0.45 for translation \$0.20 for proofread
Base Pay	\$25 for translation \$15 for proofreading

<sup>\*</sup>Include incentives for community members when conducting outreach activities\*



# QUESTIONS?

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